



Kone Foundation (registered foundation)

Rules

1 §

The name of the Foundation is Koneen Säätiö (Konestiftelsen in Swedish, Kone Foundation in English) and it is domiciled in Helsinki.

2 §

The purpose of the Foundation is to promote all cultural work in Finnish society, be it in the field of academic research, creative and performing arts, or industrial, commercial, technological, and social operations.

3 §

The Foundation fulfils its purpose by awarding grants and supporting the training, study trips and publishing activities of persons in various positions, as well as the work of associations aimed at promoting cultural work in Finnish society as referred to in 2 § above, or in any other legally similar way. The Foundation supports research, training and study activities carried out not only by private individuals, but also by non-profit associations, clubs or other associations or entities that in their activities are in line with the Foundation's purposes. In order to fulfil its purpose, the Foundation may, alongside its other activities, run or enable the running of a cultural café. The Foundation may also fulfil its purpose through any other form of activities that benefit the Foundation's purpose.

4 §

The Foundation's basic capital at the time of its establishment was 2,020 Kone Oy shares. The basic capital must remain undiminished.

In addition to the basic capital, the Foundation has a contingency reserve.

The proceeds from the basic capital shall be transferred, in connection with the financial statements, to the contingency reserve from which all the Foundation's running costs, grants and aid are paid, unless the Foundation's Board of Trustees considers, for a particular reason, that these proceeds must be fully or partially linked to the basic capital.

All interest income generated by the contingency reserve and all other income, grants and donations of the Foundation shall also be added to the contingency reserve, unless otherwise provided.



5 §

The Foundation is entitled to receive donations, legacies and aid and to increase its assets in other legal ways.

The Foundation is entitled to acquire and own fixed assets. The Foundation's financial management shall be methodical.

6 §

The amount and number of grants and aid to be awarded in accordance with the Foundation's purpose shall be determined by the Foundation's Board of Trustees. The Board of Trustees shall also freely decide, at its own discretion, to whom the grants and aid will be awarded after the Board of Trustees has declared the grants and aid open for application in the way it deems appropriate.

However, the Board of Trustees shall also have the power to award grants and aid on its own initiative at a time outside the autumn meeting referred to in 11 §.

The Foundation's Board of Trustees may decide not to use the contingency reserve to distribute grants and aid until the reserve has grown to a specified amount. After the contingency reserve's amount has reached

10,000,000 (old) Finnish mark (at the value of 1956), however, such a decision can no longer be made.

7 §

The Foundation's Board of Trustees shall consist of a minimum of three and a maximum of seven ordinary members and, as deputy members, the personal deputy members of the Chairperson and Vice Chairperson of the Foundation's Board of Trustees.

If the Chairperson of the Board of Trustees is prevented from performing their duties, the person to perform the chairperson's duties shall be determined in the following order:

1. Vice Chairperson; if they are prevented from performing the duties
2. the Chairperson's personal deputy member; if they are prevented from performing the duties
3. the Vice Chairperson's personal deputy member.

The Board of Trustees of the Foundation shall supplement itself. The members and deputy members of the Board of Trustees shall be elected for a term of office of three years at a time. The term of office shall begin at the end of the Board of Trustees' meeting at which the member is elected. The retirement age of a member of the Board of Trustees is 70 years.



The terms of office of the members and deputy members of the Board of Trustees elected before these Rules have come into effect shall remain unchanged.

8 §

The Board of Trustees shall elect a Chairperson, who shall, however, be Heikki Herlin for the duration of his life, and a Vice Chairperson.

The Board of Trustees constitutes a quorum when half of the members are present, in addition to the Chairperson or Vice Chairperson. In case of a tie when voting, the Chairperson shall have the decisive vote, except in elections which shall be decided by lot. For as long as Heikki Herlin is a member of the Board of Trustees, whatever the result of the vote in a board meeting, the proposal endorsed by Herlin shall win.

9 §

The Foundation can have an Executive Director.

10 §

The members of the Board of Trustees may be paid normal remuneration and compensation for work done to benefit the Foundation.

11 §

Any Secretary General, Director or equivalent, and Executive Director appointed for the Foundation shall be hired and dismissed by the Foundation's Board of Trustees, which, in its Rules of Procedure, shall also determine the hiring of any other clerical employee.

12 §

The Foundation's Board of Trustees shall convene

- 1) for its spring meeting no later than in May, when the following issues shall be discussed:
 - presenting the annual report, income statement and balance sheet, as well as the auditor's report;
 - adopting the annual report, income statement and balance sheet;
 - deciding on the amount to be awarded at the next autumn meeting and on the way in which grants and aid will be allocated;
 - any other issues that arise.



2) for its autumn meeting no later than in December, when the following issues shall be discussed:

- electing the necessary board members and two auditors;
- deciding on the remuneration of the members of the Board of Trustees;
- deciding on the remuneration of the auditors;
- deciding on the budget proposal for the following year;
- allocating grants and aid;
- any other issues that arise.

13 §

The Chairperson or Vice Chairperson shall send a written invitation to the spring and autumn meeting of the Board of Trustees no later than five days before the meeting.

The Board of Trustees shall convene for an extraordinary meeting as necessary, or when one of the members of the Board of Trustees so requires. Invitations to an extraordinary meeting shall be sent in the same way as those to spring and autumn meetings.

14 §

The Foundation shall be represented by the Chairperson of the Board of Trustees alone. The Foundation's Board of Trustees may empower the Vice Chairperson to represent the Foundation alone and the Foundation's Executive Director, Secretary General, Director or equivalent to represent the Foundation together with a member of the Board of Trustees.

15 §

The Foundation's accounts shall be closed every calendar year. They shall be submitted to the auditors no more than one month before the spring meeting.

16 §

The Foundation shall submit to the Finnish Patent and Registration Office copies of the income statement and balance sheet and the notes to these, as well as copies of the balance sheet breakdown, the annual report and the auditor's report once a year before the end of June.



KONEEN SÄÄTIÖ
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17 §

Amending these Rules requires that the proposed amendment has been discussed at two consecutive meetings of the Foundation's Board of Trustees and that the proposal has been supported by all the members present at the Board of Trustees' meeting.

18 §

If the Foundation is dissolved or disbanded, the Foundation's remaining funds shall be used for the purpose referred to in these Rules in the way decided by the Board of Trustees.